

[INSERT LETTERHEAD HERE]

[insert date]

Mr. Dick Mikula
Soil Erosion and Sedimentation Control
Department of Environmental Quality, Water Bureau
P.O. Box 30273
Lansing, MI 48909-7773

Dear Mr. Mikula:

This letter is being sent as notice that I, as the _____ County Drain Commissioner, am proposing to adopt the Michigan Association of County Drain Commissioner's (MACDC's) *Soil Erosion and Sedimentation Control (SESC) Authorized Public Agency Procedures Manual (manual)* dated February, 2006, as amended in April and June, 2006, for the use in the Drain Commissioner's SESC Authorized Public Agency Program. This manual will replace the SESC procedures previously approved by the Department of Environmental Quality for use by the Drain Commissioner pursuant to Section 9110 of Part 91, SESC, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

As the _____ Drain Commissioner, I am proposing to adopt the above referenced manual in its entirety as presented on the MACDC's website. The following supplemental information will be provided in the manual at the appropriate locations prior to formal adoption:

1. Cover page(s): County name.
2. Page 1.2: Agency notification information.
3. Page 1.3: Position training information.
4. Page 1.4: Revisions were _____ were not _____ made (*check appropriate blank*) to the "Contract Document" Section.
5. Page 1.6: Revisions were _____ were not _____ made (*check appropriate blank*) to the "Corrective Actions" Section.
6. Page 1.7: Revisions were made _____ or forms were added _____ to the forms (*check appropriate blank*).

Please find enclosed Section 1 of the manual as well as the inspection log and plan checklist. I am not making any additional revisions to the manual and submitting it as written.

If you have any questions, please contact me.

Sincerely,

Enclosures